

Emergency Crisis Plan Outline

[Required of all LCSWA licensees PRIOR to beginning clinical practice.]

Prior to engaging in clinical practice, all LCSWA (formerly the P-LCSW) licensees must submit a written description of their Emergency Crisis Plan, regardless of practice setting, outlining who the LCSWA will contact in the event they need clinical consultation. This plan should be comprehensive and include a clearly outlined hierarchy of initial contact person(s), where they are located (onsite, offsite, etc.); and emergency backup contact(s) and where they are located, as well as estimated response time for clarification of “immediate access” as required under Title 21, Chapter 63 of the N.C. Administrative Code, Section .0210 (d).

[If the Associate Licensee is practicing in more than one setting, a crisis plan must be submitted for each practice setting, along with the Employment Verification form. Any changes to the crisis plan require resubmission of a revised plan.]

Location of LCSWA Practice:

- Agency/Business Name: _____
Check applicable block: Public/Govt. Agency Private-Non-profit Private-For profit
 Other (Explain) _____
- Agency/Business Address: _____
- Agency/Business Phone: _____

Please describe Emergency Crisis Plan below or attach separate piece of paper:

This plan should be comprehensive and include:

- **A description of the practice setting (in home, office setting, solo, with other practitioners, etc.);**
- **Clearly outlined hierarchy of initial contact person(s), where they are located (onsite, offsite, etc) and estimated response time;**
- **Emergency backup contact(s) and where they are located, as well as estimated response time (who you will contact if your clinical supervisor is not immediately available); and**
- **Plan for follow up consultation with your clinical supervisor if an alternate emergency contact was consulted at the time of need.**

LCSWA (Associate) Signature

LCSWA license number

Date

LCSW Supervisor Signature

License number

Date

Emergency Consultant (backup) signature

License type & number

Date